

To: Nancy Huttemeyer Davis and Class of 1968

From: Leslie Fields, Head of Archives and Special Collections,  
Library, Information, & Technology Services, Mount Holyoke College  
[lfields@mtholyoke.edu](mailto:lfields@mtholyoke.edu)

Date: May 23, 2018

Subject: Donating to MHC Archives and Special Collections

We would very much appreciate your spreading the word to all of the '68-ers that we would like to preserve your memories. Below is a description I've written up about donating materials to Archives and Special Collections. Also, for more information about how classes and researchers use collections here, the Alumnae Quarterly did a great [article about our activities](#) back in Spring 2016 and described [our donation needs](#) too.

The crowdsourced transcription site is: [transcribe.mtholyoke.edu](http://transcribe.mtholyoke.edu). Anyone (alumna, spouse, friend!) is welcome to request an account to join our community of transcribers. Every little bit helps and makes our history more accessible!

I would love to learn more about your experience with the ABC program some time. That's a program I've read about in the Archives, but never talked with anyone with first-hand experience of being here on campus for it. Also, as I may have mentioned, **this year our student summer interns will be working on an exhibition about the history of student activism on campus that will open in September. We'd love to include alumna stories as part of this project**, and may launch a new oral history project as part of this project too, so I may be in touch with you and your classmates again soon about this.

## Donating to Mount Holyoke College Archives and Special Collections:

Archives and Special Collections collects the papers and other records of individuals, institutions and organizations associated with Mount Holyoke College. Archives and Special Collections also collects rare books related to a wide variety of areas, fields and disciplines. All of these materials are maintained as primary resources for teaching and research conducted by students, faculty and other users.

Archives and Special Collections has been shaped and strengthened through the generosity of thousands of individuals who have supported it through the decades. The rich and diverse collections are the result of the thought and effort of generations of loyal alumnae, faculty, librarians and archivists and friends of Mount Holyoke.

We welcome donations of collections or of single items that directly support or complement the historic collections. The first step in making a donation is to contact the Archives and Special Collections staff at [archives@mtholyoke.edu](mailto:archives@mtholyoke.edu).

### Donating Archives

The manuscript collections document the social history of the United States and other countries primarily as seen through the eyes of women and the educators of women. The collections also

document the social history of Mount Holyoke College through the letters, diaries, photographs, scrapbooks and course records of faculty and students.

Each year, these collections are consulted by thousands of researchers from around the world. With the donation of each new collection, we are able to increase the breadth and depth of our resources to better serve the educational needs of the College and of scholars who are drawn to our collections due to Mount Holyoke's prominent place in the history of women's education. Each donation helps to enlarge the documentation of not only the effect of Mount Holyoke on the world but the effect of individuals on the institution itself.

Below are lists of some types of materials that Archives and Special Collections collects. Please note that these lists are not definitive; there may be other types of documents or records that may have continuing research value.

### Personal and Family Papers

- letters,
- diaries,
- scrapbooks,
- photographs,
- speeches,
- syllabi,
- films,
- biographical information,
- genealogical information,
- professional files, and
- audio recordings.

### Institutional and Organization Records, Including Student Organizations

- articles of incorporation,
- by-laws,
- annual reports,
- correspondence,
- meeting minutes,
- legal documents,
- financial documents,
- planning documents,
- press releases,
- publications,
- photographs,
- films, and
- audio recordings

### Oral Histories

The Mount Holyoke College Archives and Special Collections is actively seeking a wide range of alums to help us document and preserve Mount Holyoke lesbian, gay, bisexual, trans and queer history through oral history, personal papers and organizational records. When we reviewed the records of LGBTQ student groups in early 2014, we discovered a lack of representation of LGBTQ students and their organizations in the collection. Therefore, Archives and Special Collections has embarked on a project to document the campus experiences of LGBTQ alums at the College using

oral history. We believe that the project will allow these alums an opportunity to share their stories in their own words, preserving their experiences for future researchers and students and engaging the Mount Holyoke College community. Learn more about this project and how you can be involved by contacting Debbie Richards, Special Collections Archivist, at [richards@mtholyoke.edu](mailto:richards@mtholyoke.edu).

### **Donating Rare Books**

The rare book collection serves as a primary resource for teaching and research conducted by students, faculty and other researchers. Donations to this collection, or monetary donations for the purchase of rare books, help us to increase the breadth and depth of our collections and allow us to better support the curricular needs of the College.

Leslie Fields  
Head of Archives and Special Collections  
Library, Information, & Technology Services  
Mount Holyoke College  
8 Dwight Hall, [50 College Street](#)  
[South Hadley, MA 01075](#)

[www.mtholyoke.edu/archives](http://www.mtholyoke.edu/archives)

[www.instagram.com/mhcarchives](http://www.instagram.com/mhcarchives)

The mission of Mount Holyoke College Archives and Special Collections is to help people transform their lives and our communities through active participation with history, culture, and creativity.